

JOB OPPORTUNITY

Franchise Tax Board is an equal employment opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

☒ Permanent
Full-time

☐ Permanent
Intermittent
Assignment

☐ Limited-term
(Temporary)
Length ____

☒ Formal Training
and Development
Assignment

Position Title: **Federal Conformity Specialist** Classification: **Program Specialist I, II, or III**
Location: **Central Office-Sacramento Bldg** Section/Unit: **Legislative Services Bureau**
Salary Range: **Determined by classification** Number of Vacancies: **1**

Job Description: (includes typical duties)

Under the general direction of the Assistant Director, the Federal Conformity Specialist acts as the department's principal consultant to legislative staff and others on federal conformity issues, as well as, other broad technical issues, such as S corporations, REITs, REMICs, federal tax elections, alternative minimum tax, multistate apportionment, pensions, etc.; addresses the political implications of proposed legislation in these areas; performs analyses and prepares reports concerning the most difficult and complex tax law, tax administration, and emerging issues; acts as a member of the federal conformity team; represents the department in numerous contacts with legislative staff, tax accountants, attorneys, and tax practitioners; develops technical training material and provides technical tax law training; provides technical expertise in the review of tax forms; and acts as a technical mentor and expert for the other legislative analysts within the bureau.

Required Knowledge, Skills, and Abilities:

- Knowledge of personal income and corporation tax laws
- Knowledge of federal income tax laws and regulations
- Excellent written and verbal communication skills
- Ability to handle numerous projects simultaneously
- Ability to work under pressure of short time frames and meet deadlines
- Excellent interpersonal skills
- Good attendance.

Desirable Experience/Qualifications:

- Knowledge of Microsoft applications
- Knowledge of the legislative process
- Experience making technical presentations
- Experience on interdisciplinary departmental teams

Mail or hand deliver your application by: **January 26, 2009**

Contact Person: **Patrice Gau-Johnson**

Telephone Number: **(916) 845-5521**

Address/Room Number: Exam Unit, PO Box 550, Sacramento CA 95812-0550 Attn: **Patrice Gau-Johnson**

Special Instruction: **FTB Employees Hand Deliver or Route To Patrice Gau-Johnson at M/S A350**

Please submit STD 678 and most recent performance evaluation. Applicants may be required to read and analyze a bill as part of the selection process.

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list, or have reinstatement eligibility. **Applications will be screened and only the most qualified applicants will be interviewed.**

All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation will consist of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD device.

The California Relay Service telephone numbers are: (from TDD Phone) (800) 735-2929; (from Voice Phone) (800) 735-2922.